FIAAA September Board Meeting

January 19, 2019

**Saturday, January 19, 2019**

1. Meeting called to order by President Otero at 11:15am.
2. Invocation by Chaplain Ron Allan.
3. Roll call
	1. Absent: Talley, Harrison
4. President’s welcome, opening remarks, agenda and introductions (Otero)
	1. Strategic Plan explanation
	2. Code of Ethics
		1. Fulfilling responsibilities
		2. Reminder that discussion are private unless it is in our minutes
		3. Be honest when sharing
	3. Success
		1. Mark Lee – welcomed birth of 1st baby girl
		2. Board members New CAA recipients – Gillis, Frey, Lockett
		3. Robinson – NIAAA President-Elect
		4. Josh – Panhandle recovery
			1. Thank you for support
			2. Update for Bay County ($350,000 damage by hurricane)
			3. Moving forward with recovery efforts
			4. Robinson requested a list of needed items
				1. Board will use resources/networking to assist
		5. Wambles attending a funeral of logtime friend and coach this morning
	4. Motion to approve agenda by Robinson; 2nd by Demer
5. Board Vacancies
	1. Treasurer – Donnie Peek moved on to different position. Nomination Committee will meet at this Jan meeting to select next Treasurer with assistance from Colby
	2. District 3 Director – Harrison’s old position,
	3. Recommend that Harrison be appointed as At-Large Hospitality
	4. Motion to approve by Buckner, 2nd by Colby. Approved
6. Minutes (Gillis)
	1. Approval of September BOD minutes
	2. Motion to approve Buckner; 2nd by Drab, Approved
	3. Discussion: none
7. Treasury Report (Colby)
	1. $19,425 check for membership dues from FHSAA
	2. Vendor check added to
	3. $850 NIAAA for LTI
	4. Motion to approve 2nd Gabriel
8. Old Business (Otero)
	1. VNN hosted website (fiaaa.org)
		1. Username not required, password – 1977fiaaa
		2. Per Handbook – Webmaster gets $750
			1. Forgoing stipend
	2. Executive Director Search Update
		1. Process has been created for search for selection
		2. 6 people expressed and interest
		3. 4 semi-finalists
		4. Narrow down to 2 finalists tonight
		5. Final interview to select on Sunday
9. NIAAA LTI State Coordinator’s Report (Chiles)
	1. Record numbers for course offerings
	2. Potential internships
	3. Added to national faculty (20) and looking for more
	4. Revisions to courses and topics for new ones
	5. Certification
		1. Review of new requirements
		2. Oral presentation update
		3. Discussion of level after CMAA – “CMAA Cohort”
			1. Year-long (Rotating through Modules)
			2. Limited to 15 members
		4. All levels broke records for certification
	6. 2nd by Gabriel. Approved
10. NIAAA Report (Robinson)
	1. Record numbers in attendance
	2. Wounded Warrior Project – February initiative
		1. Donations made under the state association via website
		2. Ronbalas@aol.com
	3. Section 3 Meeting, Lake Lanier, May 18-19, 2019
		1. Discussion on attendance to be held on Sunday
	4. Online registration for NIAAA webinar was an issue and Robinson request that the person contact him
	5. Suggestion to add donation button to donate
	6. Rader discussed donations made by FIAAA. Retirees give $1000 annually. Section 3 Humanitarian Fund suggested. Suggested donating funds from 50/50.
	7. Mchale asked where the funds are going and Balas provided answer for group.
11. Strategic Plan (Robinson)
	1. Asked members to review the Plan and be prepared to discuss it on Sunday
	2. Noted items that have been changed
	3. Vote to be held on Sunday
12. FHSAA ADAC Report
	1. Recap is online (FIAAA)
	2. Presentation by coaches for sanctioning girls sand beach volleyball was outstanding and approved to move forward.
	3. Golf
	4. Football
		1. RPI for playoff qualification
		2. Games can be added after the start of the season and count for playoffs
		3. Allowing athletes to play in 6 quarters per week for football, denied.
		4. 40-second play clock (not equipment)
	5. Allowing coaches the ability to have sport specific workout times with athletes throughout the year except the three-week dead period immediately following the end of the season.
	6. State-wide lightning policy discussed
	7. Financial reimbursement for regional tournament host discussed
	8. 2nd by
13. Committee Assignments, Meeting Times and Locations (Otero)
	1. List of meeting assignment & locations were discussed.
	2. Lunch served at 12:30pm
	3. Review of Sunday agenda
	4. Breakfast starts at 7:30am & meetings start at 8:00am
	5. Meeting was adjourned at 12: pm
	6. Committee Meetings to begin at 1:15 pm.

**Sunday, September 16, 2018**

1. Meeting called to order by President Otero at 8:00am.
2. Invocation by Chaplain Ron Allan.
3. Roll call
	1. Absent: Talley, McHale, Harrison
4. Committee Reports
	1. Awards (Chiles)
		1. Recommended new award for Wayne Taylor.
		2. Presentation and awards ceremony to stay the same.
		3. Adjust Mandy Stoll Awards presentations as it relates to awards ceremony.
		4. Continual review of the POP manual and nomination forms.
		5. Outgoing board members contact award chair.
		6. Thanked board members for the awards nominations received.
		7. Assignments to be emailed to committee prior to the conference.
		8. List of award winners on attached list.
		9. Motion Carried to accept, 2nd Eto; Approved
	2. Higher Education (Allan)
		1. Auction items – let Mark Lee know of any big ticket items so Mike Eto can include them on the website prior to the conference to increase exposure and funds generated.
		2. Mark Lee will try to get items at the Pro Bowl in Orlando. Request was made to the BOD to authorize $250 to buy autographed items.
		3. Reminded directors of the due dates for a representative of each gender from districts.
		4. Email nomination forms to scholarshipfiaaa@gmail.com by April 26th.
		5. Photo must be submitted in JPEG for each applicant. Do not send scanned copies. Photos must be labeled with Last, First and school name so they can be included in presentation.
		6. Asked that the school AD and District Director be named when presenting award.
		7. Discussed who will be reading the applications – Frey/Lancaster (1A-3A); Vandergrift/Warner (4A-5A); Rader/Lee (6A-7A); Allan/Von Scherrer (8A-9A); Talley will provide oversight.
		8. Discussed the need to reclassify next year with the changes to the FHSAA classifications.
		9. Motion Carried to accept, 2nd Demer; Approved
	3. Sportsmanship (Buckner)
		1. Discussed the need to reclassify next year with the FHSAA changes.
		2. Nomination due date discussed
		3. The District Directors will send out the definition of sportsmanship to the membership.
		4. Application will be updated and include the new FIAAA logo.
		5. Ensure that the award name is changed to Chris Hixon Exemplary Sportsmanship Award.
		6. Have the website update for last years winners, currently says 16-17 instead of 17-18.
		7. Update all past winners on website
		8. Motion Carried to accept, 2nd Lape; Approved
	4. Corporate & Marketing (Colby)
		1. Reviewed the vendor and corporate sponsor layout for the conference.
		2. Regular vendor space is sold out and we a have gone to the waitlist.
		3. Corporate sponsor booths are still pending and limited space is available. Need to look for alternative for additional space.
		4. Corporate funds are coming in slow.
		5. Motion Carried to accept, 2nd Robinson; Approved
	5. Auditing (Mayo)
		1. Discussed September minutes in detail and covered committee recommendation to do an audit with new treasurer beginning after long term treasurer.
		2. Motion to approve an audit with a $1500 maximum and Executive Board approval.
		3. Two unofficial proposals from Pensacola area CPA firms exceeded the maximum limit. New treasurer resigned before other proposals were received from areas due to job promotion.
		4. Recommendation now is to seek other proposals after current fiscal year and conference expenditures/collections are complete.
		5. Rationale is for new treasurer to start with a clean slate.
		6. Motion Carried to accept; 2nd Buckner; Approved
	6. Professional Growth (Robinson)
		1. Thanked directors for taking courses to teach and solicited instructors for the conference.
		2. Discussed incentives for teaching and course offerings.
		3. Motion Carried to accept, 2nd Gabriel; Approved
	7. Review (Demer)
		1. Reviewed September’s POP manual revision.
			1. All leadership committee notes are given on Saturday
			2. Relegating the Review Committee to Special Committee status.
		2. First-ever position statement was prepared for September FHSAA Board of Directors meeting but wasn’t delivered due to a reformatting of the districting proposal.
		3. Position statement was emailed to entire FHSAA Board prior to that meeting for review.
		4. The group spoke at length regarding the ADAC report regarding the football point system and how it appears that the FHSAA is rushing items along without proper vetting from member schools.
		5. The committee recommends that the Executive Board directs the new Executive Director to discuss with the FHSAA the possibility of using the FIAAA Board as an extension of the ADAC (when timing permits) to review, comment, discuss, etc. when certain issues arise in the state that need to be given due diligence.
		6. Motion Carried to accept, 2nd Lape; Approved
	8. Constitution (Colby)
		1. Reviewed the proposed constitutional changes and provided the wording that will be presented to the delegate assembly.
		2. Recommends that the Board accept the proposed language and present the proposals for adoption.
		3. Proposed changes are attached.
		4. Motion Carried to accept, 2nd Allan
	9. Professional networking (Comeau)
		1. Membership Services and Mentoring combined into Professional Networking Committee.
		2. POP Manual was developed and agreed upon y committee.
		3. Years of Service – looking into printing your own electronic certificates and still recognized at the Annual Meeting.
		4. Website – encourage Board members to put ‘Best Practices’ on website and e-newsletter.
		5. Push e-newsletter in communications with Athletic Directors.
		6. Motion Carried to accept, 2nd Robinson
	10. Hall of Fame (Drabczyk)
		1. Reviewed the POP manual and nomination form.
		2. Several updates and wording updates made to the form.
		3. Vote was taken following data collection on all nominees.
		4. Review HOF Banquet.
			1. Improve presentation by introducing all award winners from the back of the room as the event starts.
			2. A new “Red Carpet’ area will be added for photos for all attendees.
		5. 2019 Hall of fame Class: Vernon Kohrn (Tampa); Donna Blummer (St Petersburg); and Jay rader (Palm Beach Gardens).
		6. Will purchase a large screen smart tv to display photos of all Hall of fame classes on a scrolling feed.
		7. Pictures need to be added to website.
		8. Motion Carried to accept, 2nd Robinson
	11. Nominating (Drabczyk)
		1. 2019 FIAAA Slate of Officers: President-Elect - Jake Von Scherrer; President - Roger Mayo; Past President – Lauren Otero; Vice-President – Rocky Gillis; Treasurer – jay Getty; Secretary – Steve McHale; Designated Past President – Kevin Demer; Historian – Russell Wambles; Chaplain – Ron Allan.
		2. Motion Carried to accept, 2nd Robinson
5. eNewsletter (Rader)
	1. 4 e-Newsletters go out each year: 1st issue went out in September, 2nd issue went out 1st week in December, 3rd issue goes out 1st week in March, 4th issue goes out at the end of year (1st week of May)
	2. Heavy on the conference and Mandy Stoll awards
	3. Company (All-American); open rate for 1st issue was 25.6%, Tied for second to last in the country
	4. We all need to open the e-newsletters as well as encourage our Ads to open and read.
6. 2019 FIAAA Conference Planning (Mayo)
	1. Scheduled times for the conference is complete
	2. Some sessions topics may be adjusted
	3. Solicited additional BOD members to present or provide info on another presenter.
	4. Provided explanation on decision-making process for conference schedule.
	5. LTI schedule with course offerings will be updated.
	6. Discussed keynote speaker, Quint Studer.
	7. Thanked everyone for the assistance and support provided.
	8. Solicited continued review by board members to solidify schedule.
	9. Registration form will be up and ready on Feb. 1st.
	10. Hotel link is active now.
	11. Conference responsibilities and assignments for the board will be sent out soon.
	12. Collect Mandy Stoll Silent Auction items and bring to May pre-conference board meeting.
7. New Business (Otero)
	1. Wounded Warrior Project
		1. Change registration fee by $5.00 or just give registrant the option to donate.
		2. Explanation of project on our website.
		3. In favor of adding $5.00 - NO
		4. In favor of optional donation – YES
		5. Encourage donation at some sessions
		6. Motion to take the FIAAA portion of 50/50 to Wounded Warrior by Rader, 2nd by Lee, Approved
		7. Motion to have board cover shortfall to meet $1000 to NIAAA for project, 2nd by Chiles, Approved
		8. Recommended to use proceeds from mulligans as well, 2nd by Buckner
		9. Gabriel recommended we raise our FIAAA goal to $2500
	2. Section 3 Meeting, Lake Lanier, May 18-19, 2019
		1. $1500 spread out over the number of people that choose to go
		2. Usually 3-4 people attend
			1. Interest in going – Drabczyk, Otero, Wambles, Chiles
	3. Request to take direction and consider developing a Lead District Director to assist. Requiring that the information aslo be sent to Executive Director and President
	4. Adding FIAAA address back to the website
8. Executive Director Finalists (Chiles, Wambles) Interviews began at 10:30am
9. Following the interviews, votes were cast by BOD for new FIAAA Executive Director and counted by Mayo and Drabczyk
10. Results announced by Otero to BOD with Andy Chiles being announced as the Executive Director at the conclusion of the 2019 FIAAA Conference.
11. Closing remarks by Lauren Otero
12. Motion to adjourn Robinson, 2nd by Eto at 11:45am

41st FIAAA State Conference, May 3-6, 2019 (Orlando Lakeside Marriott)

Respectfully,

Rocky Gillis, Secretary