



HALL OF FAME NOMINATION FORM

The FIAAA Hall of Fame is organized as a means of recognizing and honoring the outstanding achievements of interscholastic athletic administrators in the State of Florida, as well as honoring the distinguished achievements of those who have attained excellence and made a positive and dynamic impact upon the FIAAA, student-athletes, high school communities, coaches and colleagues. This award is the organization's highest honor.

Criteria:

- I. Active and innovative on state level within the FIAAA: (i.e. Presidential term, Board of Directors, committee chair, leadership within the organization and innovative contribution to the organization.
- II. Professionally active and meaningful contributions within the candidate's athletic area and region of the State of Florida: (i.e. Athletic Conference, School District, etc.).
- III. Certifications held: (i.e. CMAA, CAA, Higher Education Degrees, etc.)
- IV. Leadership Training Institute: Courses instructed (state & national level), as well as courses taken.
- V. Innovator of new programs across all facets of athletic administration (school based, state and national AD organizations, local and state wide athletic associations)
- VI. Proven leadership within all facets of professional involvement.
- VIII. Other leadership experience (ex: Sport Committee Involvement, State Athletic Association, State Coaches Association, etc.)
- IX. Published articles in local, state, and national publications.
- IX. NIAAA/NFHS involvement (Board of Directors, Committees, National Conference Involvement.)

Nominations

Individuals may be nominated by any active or retired member of the FIAAA. Posthumous nominations will be accepted. (*Self-nominations will not be accepted*).

Requirements for Consideration of Application

Only the following package of materials should be submitted for an individual to be considered for induction into the FIAAA Hall of Fame:

- a. **Nomination Form:** A completed nomination form.
- b. **Letters of Recommendation:** A **maximum** of **two letters** of recommendation can be included.
- c. **Support Material:** The total number of support material pages **must not exceed four (4)**. The four pages are in addition to the nomination form and the two letters of recommendation.
- d. **Photograph:** A 4" x 6" or 5" x 7" portrait style photograph should accompany the nomination form. Digital photo preferred, if available.

Instructions

All nomination forms and support materials must be sent to the Chairman of the FIAAA Awards & Hall of Fame Committee, **postmarked by January 1st**.

Horizon High School High School
Attn: Scott Drabczyk
10393 Seidel Road
Winter Garden, FL, 34787

Please use the following guidelines when preparing the nomination materials:

1. All materials must be submitted on 8.5" x 11" paper.
2. All materials must be presented in typewritten or computer generated form.
3. Do not use notebooks or portfolios with plastic sheet covers.
4. Do not use highlighters to outline specific facts or underline or draw arrows to mark copy.
5. Nomination form must contain all required signatures.
6. Put names on photo(s).
7. Nomination materials must be postmarked by December 1 to be in consideration for following calendar year class.

The FIAAA Hall of Fame induction ceremony will be held annually in conjunction with the Florida Interscholastic Athletic Administrators Conference in May of each year at the FIAAA Award & Hall of Fame Banquet. All inductees must be present at the induction ceremony. Posthumous inductees will need to be represented by a family member or other appropriate individual.

Hall of Fame Nominee

Prefix

First

Middle

Last

Suffix

Person Submitting Nomination

Name: _____ Work Phone: _____

Address: _____

City

State

Zip Code

Cell Phone: _____ Email: _____

Signature: _____ Date: _____ (of submission)

HALL OF FAME NOMINEE

Prefix _____ First _____ Middle _____ Last _____ Suffix _____

Current Home Address: _____
Street Address City State Zip Code

Home Phone: _____ **Cell Phone:** _____

Home Email Address: _____

Active Administrator (check) _____ **School Affiliation** _____
School Name City/Town

Retired (check) _____ **School Affiliation** _____
School Name City/Town

Deceased (check) _____

If deceased, closest living relative or contact person - Name: _____

Street Address City State Zip Code
Email Phone Number

I. Nominee's Education:

Name of School Attended, City and State, Year Graduated, Degree Earned

High School City State Year Graduated Degree Earned

BA/BS College/University City State Year Graduated Degree Earned

Post Graduate College/University City State Year Graduated Degree Earned

II. Nominee's Years of Service and Participation:

Years in Athletic Administration: _____ Last Year in Athletic Administration: _____

School(s) As Athletic Administrator (include number of years at each): _____

Years as NIAAA member _____

NIAAA Certification: RAA _____ CAA _____ CMAA _____

Please include the following information in list or bulleted format in support of the nomination:

III. Describe the career accomplishments and contributions as an interscholastic athletic administrator at the school based and/or local area levels:

IV. Describe the career accomplishments and contributions as an interscholastic athletic administrator at the state level with primary focus being on the FIAAA:

V. Describe any career accomplishments and contributions as an interscholastic athletic administrator at the national level including the NIAAA and the NFHS:

VI. In their own words, what was the nominee's 'Defining Moment' as an interscholastic athletic administrator. Include special honors and achievements and/or awards:

Checklist of Materials to Include:

_____ **Completed Nomination Packet**

_____ **Color Portrait Photograph of Nominee: 4" x 6" or 5" x 7" (Digital file accepted and preferred).**

_____ **Letter(s) of recommendation (two maximum).**

_____ **Supportive Materials for Nominee - May Include brief summary of resume, newspaper clippings or other supportive materials (maximum 4 pages).**

Nominee's Local Media Outlets:

Please include below the name and contact information for any local or regional media outlets the nominee wishes to be contact should they be inducted into the FIAAA Hall of Fame:

Media Outlet #1: _____

Media Outlet #2: _____

Media Outlet #3: _____
